

Contribution-based Compensation and Appraisal System (CCAS) **Contribution Plan Mid-Point** Closeout Annual

Supervisor 1

The following slides may be slightly different when you access CAS2Net due to continuing refinement of CAS2Net.

Purpose

This job aid is a guide on the work flow for the CCAS Contribution Plan in CAS2Net.

Acq



Contribution Plan Submitted – Email Notification

File Ho	lome Send	/ Receive	Folder	View	McAfee E-mail	Scan Adobe PDF	♀ Tell me what	at you wan	it to do						
New New Email Items *	ि i i gnore i i i i i i i i i i i i i i i i i i i	Delete	Reply	Reply Forwar All	IM ▼ G IM ▼ IM ▼	DCHRMS Team Email Reply & Delete	G To Manager ✓ Done ⅔ Create New	* * •	Move	Rules OneNote	Unread/ Read	Categorize	Follow Up *	Search	
New	Dele	te		Respond	I	Qui	ck Steps	Es.		Move		Tags		l f	
Image: Search Current Mailbox (Ctrl+E) Image: Current Mailbox -															
Inbox 2		! \$ B @	FROM	SUBJE	ст				RECI	EIVED 🔻	SIZE	CATEG	io 🕅	-	
Sent Items Deleted Item	ns 2	Date:	Today DoNotR	eply@ Contri	bution Plan Sut	omitted by Employee	nitted by the employ	ee.	Sun	2/17/2019 8:39 PM	27 КВ		►		
	ſ		5 75	ىل ھ	B -								F		



Tou can access the site with this un. https://casznet.am

Thank you for using CAS2Net 2.0!



CAS2Net Login



















Acq



Acq



Acq

Demo **Contribution Plan - Supervisor** Acq Demo SAM SUPERVISOR -Your Session will expire in 12:10 minutes. CAS2Net 2.0 **Employee Contribution Plans** 🖵 Home -General Information -Fiscal Year Index Ensure Current Fiscal Year 2019 About -Employee Contribution Plans - Supervisor 1 Contact 25 entries Show Search: \sim Supervisor Status Name Email Current Supervisor 1 Effective Date Supervisor 1 Supervisor 2 Contribution Plans Submitted CONTRIBUTOR, JOE JOE.CONTRIBUTOR@WIDGET.MIL SUPERVISOR, SARA 10-01-2018 Midpoint Assessments AMY.ADMINISTRATOR@WIDGET.MIL SUPERVISOR, SARA 10-01-2018 Draft SUPERUSER, SAMANTHA Annual Assessments * Not Started ADMINISTRATOR, AMY SAMANTHA.SUPERUSER@WIDGET.MIL SUPERVISOR, SARA Additional Feedback Showing 1 to 3 of 3 entries Previous 1 Next * In Status column: indicates an item must be initiated by the employee Closeout Assessments eDocuments CAS2Net 2.0 - Powered by ALTESS The information contained herein is covered by the Privacy Act of 1974 For Official Use Only (FOUO) Reports Semployee <<

Acq

Acq	CAS2Net 2.0	Your Session will expi	ire in 12:10 minut	es.				SA	M SUPERVISOR 👻
Me		Em	nployee C	Contribution Plans					
묘	Home	Ge	eneral Information						•
	Index FAQs					Fiscal Year 2019 ▼			
	Contact	Em	nployee Contributi	on Plans - Supervisor 1					•
@	Supervisor	Employee ha Super	s submitte rvisor 1	ed to				Search:	
	Contribution Plans		S V	Name	Email	Current Supervisor 1	Effective Date	Supervisor 1	Supervisor 2
	Midpoint Assessm	ents	Submitted	CONTRIBUTOR, JOE	JOE.CONTRIBUTOR@WIDGET.MI	IL SUPERVISOR, SAM	10-01-2018		
	Annual Assessmer	nts	* Na Started	ADMINISTRATOR, AMY	AMY.ADMINISTRATOR@WIDGET.	MIL SUPERVISOR, SAM			
	Additional Feedba	ck	* Not Started	SUPERUSER, SAMANTHA	SAMANTHA.SUPERUSER@WIDGET.	MIL SUPERVISOR, SAM			
	Closeout Assessm eDocuments Reports	ients Sh * In S	owing 1 to 3 of 3 e	entries icates an item must be initiated by	the employee			Prev	ious 1 Next
2	Employee	* «							

Acq

Acq CAS2Net 2.0 Your Session w	will expire in 12:10 minutes. SA	AM SUPERVISOR -
Menu	Employee Contribution Plans	
🖵 Home 🗸 🗸	General Information	•
Index FAQs	Fiscal Year 2019 *	
About Contact	Employee Contributio Click on Name/Row to Open	
🕲 Supervisor 🛛 👻	Show 25 ~ Employee's Contribution Plan Search:	
Contribution Plans	Status Name Email Current Supervisor 1 Effective Date Supervisor 1	Supervisor 2
Midpoint Assessments	Submitted CONTRIBUTOR, JOE JOE.CONTRIBUTOR@WIDGET.MIL SUPERVISOR, SAM 10-01-2018	
Annual Assessments Additional Feedback	Not Started SUPERUSER, SAMANTHA SAMANTHA.SUPERUSER@WIDGET.MIL SUPERVISOR, SAM	
Closeout Assessments eDocuments	Showing 1 to 3 of 3 entries Pret * In Status column: indicates an item must be initiated by the employee	vious 1 Next
Reports		
≗ Employee		
	4	

Acq

The Contribution Plan review process by the Supervisor is the same for Contribution Plans with Individual Objectives, Individual Objectives with Mandatory Objective(s), Individual Objectives by Three Factors, and Individual Objectives by Three Factors with Mandatory Objective(s).

Contribution Planning	Contribution Planning
Effective Date:	Effective Date:
10-01-2018	10-01-2018
Individual Objectives:	Handadara Abia dagan
At the beginning of the annual appraisal period, an employee and supervisor plan how the employee will contribute to the mission of the organization during the appraisal cycle. This contribution planning meeting hybrially includes discussion of career path and broadband level, contribution factor descriptors and discriminators, expected contribution criteria, Expected OCS (EOCS) and scpected categorical level, organizational mission, expected contribution results, Performance Appraisal Quality Level (PACL)/quality of performance, and career development. The Contribution Planning module encourages collaboration between employees and supervisors to refine contribution and performance objectives. A written Contribution Planning module encourages collaborations, objectives, and performance and performance approaches by the employee and the supervisor working together to have a clear understanding of what is needed for the employee to satisfactority and effectively contribute to the organizations?	INFORMATION OUPCLAYES: INFO CATIFICATION and CLPS: Reviews, discusses and updates the Individual Development Plan (IDP) with the supervisor at counseling milestones to include as a minimum: initial performance review, mid-point review and end of cycle review, and complete 80 continuous learning points (CLPs) within the 2-year cycle (goal is 40 CLPs yean!). If applicable, ensures that IDP includes the timeline for attainment of acquisition certification within the allotted grace period of assignment to the encumbered acquisition position and at the appropriate level (). II, or III). Individual Objectives:
	At the beginning of the annual appraisal period, an employee and supervisor plan how the employee will contribute to the mission of the organization during the appraisal cycle. This contribution planning meeting twicatly includes discussion of career path and broadband level, contribution factor descriptors and discriminators, expected contribution orthria. Expected OCS (EOCS) and
Contribution Planning	expected categorical level, organizational mission, expected contribution results, Performance Appraisal Quality Level (PAQL)/quality of performance, and career development.
	A written Contribution Plan containing an employee's goals, objectives, and expected contribution and performance should be developed collaboratively by the employee and the supervisor working
Effective Date:	together to have a clear understanding of what is needed for the employee to satisfactorily and effectively contribute to the organization's mission.
10-01-2018	
Mandatory Objectives:	Contribution Planning
IDP, Certification and CLPs: Reviews, discusses and updates the Individual Development Plan (IDP) with the supervisor at counseling milestones to include as a minimum: initial performance review, mid-point review and end of cycle review; and complete 80 continuous learning points (CLPs) within the 2-year cycle (goal is 40 CLPs yean)). If applicable, ensures that IDP includes the timeline for attainment of acquisition certification within the allotted grace period of assignment to the encumbered acquisition position and at the appropriate level (). II, or III).	Effective Date: 10-01-2018
Job Achievement and/or Innovation Communication and/or Teamwork Mission Support Supervisor 1 Approval	Job Achievement and/or Innovation Communication and/or Teamwork Mission Support Supervisor 1 Approval
Factor Description	Factor Description
Individual Objectives	Individual Objectives
	日間の後には、「「「「「「「」」」。
Develop a computer program to track material storage and delivery of weapon system parts from the Supply Department to the Operating Forces.	Develop a computer program to track material storage and delivery of weapon system parts from the Supply Department to the Operating Forces.
Characters: 1424000 A Auto Save Timeout: 300 *Character count may differ from Microsoft Word	Characters: 1424000 Auto Save Timeout: 300 "Character count may differ from Microsoft Wo

Aca



http:/acqdemo.hci.mil

Acq CAS2Net 2.0 Your Session	will expire in 14:22 minutes.
Menu	Contribution Plan for JOE CONTRIBUTOR (Submitted)
🖵 Home 🗸 🗸	General Information
Index	Contribution Planning
FAQs	
About	Effective Date:
Contact	10-01-2018
	Individual Objectives:
Supervisor	
Contribution Plans	
Midpoint Assessments	At the beginning of the annual appraisal period, an employee and supervisor plan how the employee will contribute to the mission of the organization during the appraisal
Annual Assessments	contribution criteria, Expected OCS (EOCS) and expected categorical level, organizational mission, expected contribution results, Performance Appraisal Quality Level
Additional Feedback	(PAQL)/quality of performance, and career development.
Closeout Assessments	A written Contribution Planning module encourages collaboration between employees and supervisors to refine contribution and performance objectives.
eDocuments	and the supervisor working together to have a clear understanding of what is needed for the employee to satisfactorily and effectively contribute to the organization's
Reports	Characters: 1045/6000 🖌
A Employee	Supervisor 1 Approval
*	Method(s) of Communication Date Communicated Face To Face imit in the second s
	Option Return to Employee Approve
	nttp:/acqaemo.nci.mii

14

Acq



CAS2Net 2.0	Your Session will expire in 6:20 minutes	SARA SUPERVISO
Menu	Return Contribution Plan	×
	Are you sure you want to return contribution plan to the employee?	effectively contribute to the organization's
	so, this will clear the method of communication and date.	Characters: 1045/6000
	Justification	
	Supervisor 1 Approx	
		/es
		-
	If returning Contribution Plan to	or
	employee change to Slide Show	
	employee, change to side show	
	then click on this button to go to	
	Return to Employee	Bave Return to Employee Approve

If Employee's Contribution Plan is good, see next slide to approve...

Acq CAS2Net 2.0 Your Session	sam supervisor -	
Menu	Contribution Plan for JOE CONTRIBUTOR (Submitted)	
🖵 Home 🗸 🗸	General Information	
Index	Contribution Planning	
FAQs		L
About	Effective Date:	L
Contact	10-01-2010	L
Supervisor -	Individual Objectives:	
Contribution Plans		L
Midpoint Assessments	At the beginning of the annual appraisal period, an employee and supervisor plan how the employee will contribute to the mission of the organization during the appraisal cycle. This contribution planning meeting typically includes discussion of career path and broadband level, contribution factor descriptors and discriminators, expected	L
Annual Assessments	contribution criteria, Expected OCS (EOCS) and expected categorical level, organizational mission, expected contribution results, Performance Appraisal Quality Level (PAQ) Viruality of performance and categorical development	L
Additional Feedback	The Contribution Planning module encourages collaboration between employees and supervisors to refine contribution and performance objectives.	L
Closeout Assessments	A written Contribution Plan containing an employee's goals, objectives, and expected contribution and performance should be developed collaboratively by the employee	L
eDocuments	and the supervisor working together to have a clear understanding of what is needed for the employee to satisfactorily and effectively contribute to the organization's	L
Reports	Characters: 1045/6000 🖌 Auto Save Timeout: 300 *Character count may differ Andre Microsoft Word	L
울 Employee 🗸 👻	Supervisor 1 Approval	
*	Method(s) of Communication Date Communicated Face To Face Image: Conference Video Conference Communicated By Supervisor Email Other	lat
	Cancel Saw Return to Employ.	2

Acq Demo

Acq CAS2Net 2.0 Your Session w	/ill expire in 14:22 minutes.		SAM SUPER	/ISOR 🗸			
Menu	Contribution Plan for JOE CO	NTRIBUTOR (Submitted)					
🖵 Home 🗸 🗸	General Information			•			
Index	Contribution Planning			8			
FAQs							
About		Effective	e Date:				
Contact		10-01-2018	18				
	Individual Objectives						
Supervisor		ab. ED.					
	BIU È≣ E K≣ ≢≡≡≡						
Contribution Plans	×						
Midpoint Assessments	At the beginning of the annual appraisal period, an employee and supervisor plan how the employee will contribute to the mission of the organization during the appraisal cycle. This contribution planning meeting typically includes discussion of career path and broadband level contribution factor descriptors and discriminators, expected						
Annual Assessments	contribution criteria, Expected OCS (EOCS) and expected categorical level, organizational mission, expected contribution results, Performance Appraisal Quality Level						
Additional Feedback	(FAGE)/quality of performance, and career deve	sopment.					
Closeout Assessments	A united Cost-like ties Place cost-like an angle	collaboration between employees and sup	pervisors to refine contribution and performance objectives.				
eDocuments	A written Contribution Plan containing an employee's goals, objectives, and expected contribution and performance should be developed collaboratively by the employee and the supervisor working together to have a clear understanding of what is needed for the employee to satisfactorily and effectively contribute to the organization's						
Banarta			Characters: 104	5/6000 🖌			
Reports	Auto Save Timeout: 300		*Character count may differ from Micr	osoft Word			
≗ Employee 🗸 🗸	Supervisor 1 Approval			-			
Met of Co C	nod and Date mmunication ompleted	iod(s) of Communication ace To Face ele-Conference ideo Conference mail	Date Communicated 10-25-2018 Communicated By Supervisor SUPERVISOR, SAM				
	htt	n:/academo hci mil		oprove			
	i integ	p., acquerno.nei.nn					

Acq

Demo

17

Act CAS2Net 2.0 Your Session will e	expire in 14:41 minutes	SAM SUPERVISOR -
Menu	Submit Contribution Plan	
Estab	Are you sure you want to approve the contribution plan?	Characters: 744/6000
Supervisor - Auto Save	ve Timeout: 30 *Character co	ount may differ from Microsoft Word
Contribution Plans		
Midpoint Assessments Superv	rvisor 1 Approval	

Menu	Employee Contribution P	lans				
🖵 Home 👻						
Supervisor	General Information					-
Contribution Plans			Fiscal Year			
			2019 -			
Annual Assessments						
Closeout Assessments	Employee Contribution Plans - Supervisor 1					•
eDocuments						
Reports	Show 25 V entries				Search:	
	ed and Released	Email	Current Supervisor 1	Effective Date	Supervisor 1	Supervisor 2
to	Employee	JEROLD.LEE@HCI.MIL	SUPERVISOR, SAM	10-01-2018		
		JEROLD LEE@HCLMIL	SUPERVISOR SAM	10-01-2018	SUPERVISOR SAM	SECOND LEVEL CORA
	Approved CONTRIBUTOR, JOE	JOE.CONTRIBUTOR@WIDGET.MIL	SUPERVISOR, SAM	10-01-2018	SUPERVISOR, SAM	
	Showing 1 to 3 of 3 entries					Previous 1 Next

Acq

			ACQ
			Demo
Contributio	on Plan - Supervisor	Note	
Acq CAS2Net 2.0 Your Session	n will expire in 14:22 minutes.	Change	SAM SUPERVISOR -
Demo		from	
Menu		Submitted	
🖵 Home 🗸 🗸	General Information	to	-
Index	Contribution Planning	Approved	•
FAQs		Approved	
About	Effective Date:	-	
Contact		-	
Supervisor	Individual Objectives:		
Contribution Plans			^
Midpoint Assessments	At the beginning of the annual appraisal period, an employee and supervisor plan how the employee cycle. This contribution planning meeting typically includes discussion of career path and broadband	will contribute to the mission of the orga level, contribution factor descriptors and	nization during the appraisal d discriminators, expected
Annual Assessments	contribution criteria, Expected OCS (EOCS) and expected categorical level, organizational mission, e (PAQL)/guality of performance, and career development.	xpected contribution results, Performan	ce Appraisal Quality Level
Additional Feedback	The Contribution Planning module encourages collaboration between employees and supervisors to	refine contribution and performance obje	ectives.
Closeout Assessments	A written Contribution Plan containing an employee's goals, objectives, and expected contribution and	d performance should be developed coll	aboratively by the employee
eDocuments	and the supervisor working together to have a clear understanding of what is needed for the employe	e to satisfactorily and effectively contrib	Characters: 1045/6000
Reports	Auto Save Timeout: 300	*Chara	cter count may differ from Microsoft Word
은 Employee 🗸 🗸	Supervisor 1 Approval		•
	Method(s) of Communication Date Com Face to Face 10-25-201	nmunicated 18	
	Commun SUPERVI	icated By SOR, SAM	
			Generate PDF
	This record is read-only because it has been approved		
		Cancel	Return to Employee Modify
		Cancer	19





Your Session will expire in 14:22 minutes.

SAM SUPERVISOR -

Acq

Demo

20

Menu	Contribution Plan for JOE CONTRIBUTOR (Approved)
🖵 Home 🗸 🗸	General Information
Index	Contribution Planning
FAQs About Contact	Effective Date: 10-01-2018
Supervisor Contribution Plans	Individual Objectives: $\square \textcircled{2} \textcircled{2} \textcircled{3} \textcircled{3} \textcircled{1} \textcircled{1} \textcircled{2} \textcircled{2} \textcircled{3} \textcircled{1} \textcircled{1} \textcircled{1} \textcircled{1} \textcircled{1} \textcircled{1} \textcircled{1} 1$
Annual Assessments Annual Assessments Additional Feedback Closeout Assessments eDocuments	At the beginning of the annual appraisal period, an employee and supervisor plan now the employee will contribute to the mission of the organization during the appraisal cycle. This contribution planning meeting typically includes discussion of career path and broadband level, contribution factor descriptors and discriminators, expected contribution criteria, Expected OCS (EOCS) and expected categorical level, organizational mission, expected contribution results, Performance Appraisal Quality Level (PAQL)/quality of performance, and career development. The Contribution Planning module encourages collaboration between employees and supervisors to refine contribution and performance objectives. A written Contribution Plan containing an employee's goals, objectives, and expected contribution and performance should be developed collaboratively by the employee and the supervisor working together to have a clear understanding of what is needed for the employee to satisfactorily and effectively contribute to the organization's
Reports	Characters: 1045/6000 🖌 Auto Save Timeout: 300 *Character count may differ from Microsoft Word
🗟 Employee 🗸 👻	Supervisor 1 Approval
*	Method(s) of Communication Face to Face Date Communicated 10-25-2018 Communicated By SUPERVISOR, SARA Click to Print Generate PDF
	This record is read-only because it has been approved. Cancel Return to Employee Modify



Contribution Plan – Supervisor – Generate PDF



Contribution Plan – Supervisor – Generate PDF

CAS2Net 2.0 Your Session will	Il expire in 14:22 minutes. SAM SUPERVISOR ▼
Menu	Contribution Plan for JOE CONTRIBUTOR (Approved)
🖵 Home 🗸 🗸	General Information
Index	Contribution Planning
FAQs	
About	Effective Date:
Contact	10-01-2018
	Individual Objectives:
Supervisor	
Contribution Plans Midpoint Assessments Annual Assessments Additional Feedback Closeout Assessments eDocuments Reports	B I
« What do you From: cas2ne	Method(s) of Communication Face to Face Decertary Date Communicated 10-25-2018 Communicated By SUPERVISOR, SARA Generate PDF

Acq



Contribution Plan – Supervisor – Generated PDF

2019 Contribution Planning for JOE CONTRIBUTOR Effective 10-01-2018				
Broadband Level: III	Occupational Series:	Career Path: NH - Business Management and Technical Management Professional	Expected OCS: 0	
Supervisor Level 1: SUPERVI	SOR, SAM			
Method of Communication: Face to Face			Date Conducted: 10-25-2018	
Contribution Planning:				
Individual Objectives				
At the beginning of the annual a mission of the organization duri career path and broadband lew OCS (EOCS) and expected cat Quality Level (PAQL)(quality of	appraisal period, an employee ar ng the appraisal cycle. This con el, contribution factor descriptors legorical level, organizational mis performance, and career develo	Id supervisor plan how the employer tribution planning meeting typically is and disoriminators, expected contril sion, expected contribution results, pment.	e will contribute to the ncludes discussion of oution criteria, Expected Performance Appraisal	
The Contribution Planning mod performance objectives.	ule encourages collaboration be	ween employees and supervisors to	o refine contribution and	
A written Contribution Plan con developed collaboratively by the needed for the employee to sat	taining an employee's goals, obj e employee and the supervisor w isfactorily and effectively contribu	ectives, and expected contribution a orking together to have a clear und ute to the organization's mission.	nd performance should be erstanding of what is	
	00 00 100 D			
	PI-DONOT DETRIBUTE /	FOR OFFICIAL LOSE ONLY		



Contribution Plan – Supervisor Return to Employee or Modify

Contribution Plan - Supervisor Modify / Return to Employee

the supervisor.

Menu	Employee Contribution Plans			
🖵 Home 🗸 🗸	General Information			
Index FAQs About Contact	Fiscal Year 2019 Employee Contribution Plans - Supervisor 1			
 Supervisor Contribution Plans 	Show 25 v entries Search: Search: Search: Search: Search: Search: Supervisor 1 Supervisor 1 Supervisor 1 Supervisor 2 Supe			
ivilapoint Assessments	Approved CONTRIBUTOR, JOE JEROLD.LEE@HCI.MIL SUPERVISOR, SAM 10-01-2018 SUPERVISOR, SAM			
Annual Assessments	* Not Started ADMINISTRATOR, AMY JEROLD.LEE@HCI.MIL SUPERVISOR, SAM			
Additional Feedback Closeout Assessments eDocuments	* Not Started SUPERUSER, SAMANTHA JEROLD.LEE@HCI.MIL SUPERVISOR, SAM Showing 1 to 3 of 3 entries Previous 1 Next * In Status column: indicates an item must be initiated by the employee 1 Next			
Reports & Employee -	Anytime after approving a contribution plan, the approved plan can be "Return to Employee" by the supervisor or "Modify" by			

Click on "Approved" or the Employee's Name/Row to open the contribution plan.

Acq

Contribution Plan - Supervisor Modify / Return to Employee

Menu	Contribution Plan for JOE CONTRIBUTOR (Approved)			
🖵 Home 🗸 🗸	General Information			
Index FAQs About Contact © Supervisor - Contribution Plans Midpoint Assessments Annual Assessments	Effective Date: 10-01-2018 Individual Objectives: Individual Objectives: Image: I			
Additional Feedback Closeout Assessments eDocuments Reports	The Contribution Planning module encourages collaboration between employees and supervisors to refine contribution and performance objectives. A written Contribution Plan containing an employee's goals, objectives, and expected contribution and performance should be developed collaboratively by the employee and the supervisor working together to have a clear understanding of what is needed for the employee to satisfactorily and effectively contribute to the organization's Characters: 1045/6000 Auto Save Timeout: 300 *Character count may differ from Microsoft Word			
온 Employee 🗸	Supervisor 1 Approval			
*	Method(s) of Communication Face to Face 10-25-2018 Communicated By SUPERVISOR, SAM Generate PDF			
	This record is read-only because it has been approved.			

Acq

Demo

27

Contribution Plan - Supervisor Modify / Return to Employee

Aca

ion is the

Contribution Plan Returned – Email Notification

File Home Send / Rec	eive Folder View McAfee E-mail Scan Adobe PDF	${f Q}$ Tell me what you want to do
New New Email Items ▼ New Delete	Reply Reply Forward Meeting DCHRMS Charles More * More * More * More * More *	To Manager Done Create New eps Fa Move Nove Nove Nove Nove Nove Nove Nove N
Figure S = All II → C + II →	I Unread I ⊡ @ FROM SUBJECT	Search Current Mailbox (Ctrl+E)
Deleted Items 2	Date: Indax DoNotReply@ Contribution Plan Returned by Supervisor 1	Fri 3/1/2019 4:49 PM 28 KB / the supervisor 1.
	日 つ び ↑ ↓ 🛱 ₹ Contrib File Message McAfee E-mail Scan	ution Plan Returned by Supervisor 1 - Message (Plain Text) 🖻 — 🗆 🗙
	Image: Constraint of the second se	DCHRMS To Manager Team Email DCHRMS To Manager Team Email DCHRMS Team Email

Fri 3/1/2019 4:49 PM DoNotReply@mail.mil

Contribution Plan – Supervisor Modify

Acq	CAS
	Demo

S2Net 2.0 Your Session will expire in 14:22 minutes.

SAM SUPERVISOR -

Menu	Contribution Plan for JOE CONTRIBUTOR (Approved)		
🖵 Home 🗸	General Information		
Index	Contribution Planning		
FAQs			
About	Effective Date:		
Contact @ Supervisor	Individual Objectives:	1	
Contribution Plans			
miapoint Assessments	At the beginning of the annual appraisal period, an employee and supervisor plan how the employee will contribute to the mission of the organization during the appraisal cycle. This contribution planning meeting typically includes discussion of career path and broadband level, contribution factor descriptors and discriminators, expected		
Annual Assessments	contribution criteria, Expected OCS (EOCS) and expected categorical level, organizational mission, expected contribution results, Performance Appraisal Quality Level (PAQL)/quality of performance, and career development.		
Additional Feedback	The Contribution Planning module encourages collaboration between employees and supervisors to refine contribution and performance objectives.		
Closeout Assessments	A written Contribution Plan containing an employee's goals, objectives, and expected contribution and performance should be developed collaboratively by the employee and the supervisor working together to have a clear understanding of what is peeded for the employee to satisfactorily and effectively contribute to the organization's		
eDocuments	Characters: 1045/6000		
Réports	Auto Save Timeout: 300 *Character count may differ from Microsoft Word	i	
≗ Employee →	Supervisor 1 Approval		
«	Method(s) of Communication Date Communicated Face to Face 10-25-2018 Communicated By		
	SUPERVISOR, SARA Generate PDF		
	This record is read-only because it has been approved. Click to Modify Modify	1	

Contribution Plan – Supervisor Modify

Acq CAS2Net 2.0	Your Session will expire in 14:43 minutes A written Contribution F Modify Contribution Plan Collaboratively by the employee and the sur	SAM SUPERVISOR -
	Are you sure you want to unlock the contribution plan? If so, this will clear the method of communication and date.	
	Supervisor 1 Approv	
Annual Assessments Additional Feedback	Method(s) of Communication Date Con Face to Face 10-25-201 Click	

Contribution Plan – Supervisor Modify

	Individual Objectives:	-		-		
	🖯 🗟 🖶 🔏 🖻 📩 🚺 ち 🔿 🕯	ab ab ER				
		= 23 I)				
	At the beginning of the annual appraisal peri cycle. This contribution planning meeting ty contribution criteria, Expected OCS (EOCS) (PAQL)/quality of performance, and career c	od, an employee and supervisor plan how th pically includes discussion of career path and and expected estenatical level organization Individual Objectives:	e employee will contribute to the mission I broadband level, contribution factor dese al mission, expected contribution resulte	of the organization during the appraisal criptors and discriminators, expected Barformance Appraisal Quality Level		_
	The Contribution Planning module encourag	B Z U 는 는 ∉ ∉ ■ = =	→ Ant abc = 5; = = 5; = 0			
	and the supervisor we g together to have	Develop a computer program to track m	aterial storage and delivery of weapon sy	ystem parts from the Supply Department to t	he Operating Forces.	
		Coordinate with organization elements	and contractors to resolve a classified e-m	nail problem.		
1. Modified by	Supervisor	As the Help Desk Assistant, assist over Volunteer to lead teaching six Microsoft	300 Operating Forces customers monthly Office classes and various administrative	y by providing accurate and timely response e correspondence courses.	is to all questions and requests for assistance.	
		Establish contact with matrix activities,	HQ, and other services and agencies to p	provide/maintain accurate information on the	widget amplification program.	•
		Provide improved budget procedures a	nd guidance.			
		Auto Save Timeout: 149			*Character count may differ from Microso	it Word
2. Document review with employee be entering methow and date of	ew y d	Method(s) of Communication Face To Face Tele-Conference Video Conference Email Other	Date Communicated	Save Return to Employee Approv	3. Click A	pprove
communication	Accession Annual Accession	S2Net 2.0 Your Session will expire in 3.52 merene University of the session will expire in 3.52 merene Establish contact Provide improved Auto Save Timeout 83 University of Amerene Supervisor 1 Approval	it Contribution Plan Are you sure you want to approve the	contribution plan? e widget amplification	AM SUPERVISOR - 4. Click Yes	
	Approved Pla	n	Method(s) of Communication Face to Face	Date Communicated 03-01-2019 Communicated By SUPERVISOR, SAM		

Contribution Plan – Supervisor - Reports

The Reports Section is populated with the <u>APPROVED</u> Contribution Plans, Midpoint Assessments, Closeout Assessments, Additional Feedback, Annual Assessments and Salary Appraisal Forms. In this slide, 2019 only has the approved Contribution Plan

🖵 Home 🗸 🗸			
🛓 Manager 🗸 🗸	Supervisor Reports		
② Supervisor	Fiscal Year Based Reports		
Midpoint Assessments		Fiscal Year	
		2019 👻	
Additional Feedback		Castribution Dian	
Reports			
	CAS2Net 2.0 - Powered by ALTESS	The information contained herein is covered by the Privacy Act of 1974	For Official Use Only (FOUO)

And 2018 has the APPROVED plans, assessments and the Salary Appraisal Forms.

🖵 Home 👻			
🛓 Manager 🗸 👻	Supervisor Reports		
Supervisor	Fiscal Year Based Reports		•
Contribution Plans Midpoint Assessments Annual Assessments Additional Feedback Closeout Assessments eDocuments Reports		Fiscal Year 2018 Contribution Plan Midpoint Assessment	
	CAS2Net 2.0 - Powered by ALTESS	Annual Assessment Satary Appraisal Form The information contained herein is covered by the Privacy Act of 1974	For Official Use Only (FOUO)
	CASZNELZ.0 - POWEIEU DY ALTESS	The monitation contained terem is covered by the privacy act of 1974	

Contribution Plan – <u>Supervisor 1</u> to Supervisor 2

		Contribution Plan for AGATHA POIROT (Submitted)			
묘	Home 👻	General Information		•	
@ S	Supervisor 🗸 🗸			Fiscal Year:	
	Contribution Plans	Supervisor Level 1: LUND, ILSA	Supervisor Level 2: BLAINE, RICK	Sub-Panel Manager: Pay Pool Manager: BLAINE, RICK BLAINE, RICK	
	Midpoint Assessments Annual Assessments Additional Feedback	Broadband Level: III Contribution Planning	Occupational Series:	Career Path: Expected OCS and Range: NH - Business Management and Technical 0 - 0 - 0 Management Professional	
	eDocuments Reports			Effective Date: 10-01-2018	
٤E	Employee 🗸 👻	Job Achievement and/or Innovation	Communication and/or Teamwork	Mission Support Supervisor 1 Approval	
	*		Method(s) of Communication Face To Face Tele-Conference Video Conference Email Other	Date Communicated 02-04-2019 Communicated By Supervisor LUND, ILSA Click	
				Cancel Save Return to Employe Submit to Supervisor 2	

Contribution Plan – <u>Supervisor 1</u> to Supervisor 2

Acq CAS2Net 2.0	Your Session will expire in 9:41	Submit Contribution Plan	×	ILSA LUND 🗸
☐ Home		Are you sure you want to submit the contribution plan for su approval?	pervisor 2	
Contribution Plans Midpoint Assessments	Job Achievement a		No Yes	
Annual Assessments		Helbedfal of Communication Data Commu	Click	

Contribution Plan – <u>Supervisor 1</u> to Supervisor 2 Contribution Plan for AGATHA POIRO (Ready for Supervisor 2 Approval) Cerera Information

Supervisor			Fiscal Year:				
			2019 👻				
Contribution Plans	Supervisor Level 1: LUND, ILSA	Supervisor Level 2: BLAINE, RICK	Sub-Panel Manager: BLAINE, RICK	Pay Pool Manager: BLAINE, RICK			
Midpoint Assessments	Broadband Level:	Occupational Series:	Career Path:	Expected OCS and Range:			
Annual Assessments			NH - Business Management and Technical Management Professional	0 - 0 - 0			
Additional Feedback							
Closeout Assessments	Contribution Planning			Ξ.			
eDocuments			Effective Date:				
Reports			10-01-2018				
음 Employee 🔹	Job Achievement and/or Innovation	Communication and/or Teamwork Miss	ion Support Supervisor 1 Approval	•			
٠	Factor Description						
	Individual Objectives						
Develop a computer program to track material storage and delivery of weapon system parts from the Supply Department to the Operating Forces.							
This record is read-only because it has been submitted to supervisor 2 for approval.							
				Cancel			

CAS2Net Questions, Issues, Problems

Altess ServiceNow Service Desk 24/7/365

usarmy.radford.peo-eis.other.service-desk@mail.mil

or

1-800-981-3234